Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

9 JUN 2026
FINANCIAL MANAGEMENT SERVICE

Supplier:	**MORE THAN AIR INDUSTRIAL SALES AND SERVICES (F/A of FERDINAND M. CASTRO)**		**P.O. #** **026-06-067**
Address:	Km41 Mc Arthur Highway Sumapa Matanda, Malolos, Bulacan		**Date:** June 3, 2026
TIN:	120-106-190-000		**Mode of Procurement:** Small Value Procurement
Account No.:	2791168069	Bank: LBP - Malolos Bulacan	
Telephone:	9175422704	Email: morethan_air@yahoo.com.ph	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**OFFICE OF THE SOLICITOR GENERAL**	**Delivery Term:** June 8, 2026
Date of Delivery:		**Payment Term:** Within 30 days upon receipt of invoice and Certificate of Completion & Acceptance (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	1	**CUSTOMIZED TOTE BAGS AS SOUVENIRS FOR ALL OSG EMPLOYEES FOR THE OSG'S 125th ANNIVERSARY CELEBRATION ON JUNE 10, 2026, INCLUSIVE OF TAX, SERVICE, DELIVERY AND OTHER CHARGES.** **Delivery Address:** 134 Amorsolo St. Legaspi Village, Makati City **Delivery Date:** June 8, 2026 Tote Bags Material: Canvas Color: Navy Blue Print: Direct To Film (DTF) Print Color: Navy Blue, White and Gold Print: OSG Anniversary Logo Size of Tote Bag: Landscape - 47.5 cm x 32.5 cm Size of OSG 125th Anniversary Logo: 15 cm x 15 cm ***Quality Requirements for Tote Bags:*** **1.** Tote Bag design must align with the theme of the event (Corporate Elegance / Blue and Gold Color Palette) and given specifications. **2.** Materials to be used must be of durable, high-quality fabric suitable for repeated use. **3.** Printing or branding (e.g., OSG logo and anniversary markings) must be clear **4.** All Tote Bags must be uniformly produced in terms of size, color, and finish free from defects or damage. **5.** The supplier must provide a sample or prototype for approval by the committee prior to mass production. **6.** The Supplier must ensure proper packaging of tote bags to dirt, moisture, or damage prior to distribution. **7.** Delivery of the tote bags shall be completed within the agreed timeline prior to the event date. **8.** The supplier must coordinate closely with the end-user regarding final design approval and specification before production. **9.** Any defective items identified upon delivery shall be replaced by the supplier at no additional cost. **10.** Packaging must allow for efficient and orderly distribution to employees during the event.	830	Php 120.00	Php 99,600.00

OFFICE OF THE SOLICITOR GENERAL
RECEIVED
08 JUN 2026
BUDGET DIVISION
By:

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		Note: *Supplier is allowed to deviate up to 10% from the stated estimated sizes subject to approval of the end-user/committee.* *Upon awarding of the contract, supplier is required to provide sample prior to mass production.* *The supplier shall warrant the quality of the tote bags and in case of defects or substandard items, shall immediately replace the same at no additional cost to the agency.* *The supplier shall be given one (1) week after inspection to repair or replace any return items at no additional cost.* *The following documents shall be deemed to form and construed as part of this agreement.* *i. Request for quotation* *ii. Quotation* *iii. Approved sample tote bag* *iv. Other documents as may be required by laws*			
Total Amount in Words:		**Ninety Nine Thousand Six Hundred Pesos Only**			**Php 99,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme: Allan Perez Gonzaga
(Signature over printed name)
06-08-2026
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBIÑA
Chief Accountant

ALOBS: 02-10110-2026-06-271

Amount: ₱99,600.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 12009

PAOLO MIGUEL U. TORIO
Process Server